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## **Job Description**

### **Mental Health Counselor**

The Mental Health Counselor's responsibilities can be varied, but generally include the following:

- Provide various outpatient mental health services with the goal of patient recovery
- Conduct intakes and monitor individual, group, and family therapies
- Develop service plans and conduct reviews as needed throughout the duration of treatment
- Provide mental health assessments, counseling, referrals, and intervention services
- Complete and maintain documentation according to federal and state guidelines.
- Part of a team on an interdisciplinary service delivery model
- Participate actively in Supervision and Case Conference
- Attend trainings as required to maintain licensure and certifications, as well as, gaining personal awareness

Educational requirements; Masters; Counseling, Social Work or related degree. Agency can provide supervision requirements for licensure.

Hours; Monday- Friday; typically, 9-5 unless clients' needs dictate otherwise. **One or two evenings a week required to meet clients scheduling needs.,**

Twelve paid holidays; accrued vacation and sick time available after probationary period in first year.

Job Type: Full-time

Current Telehealth service provision

We are always looking for qualified professionals to grow our team. Envision WNY offers a competitive salary and an array of benefits that includes; medical and dental insurance coverage, generous paid leave and flexible scheduling. We offer full, part time and per diem positions as well as occasional consulting options.

If you are interested in joining our team, please send a resume and letter of interest to:

**Envision WNY Behavioral Health**  
**2495 Elmwood Ave**  
**Kenmore, NY 14217**  
**Attn: Hiring Team**

Or email your resume and cover letter to:

[admin@envisionwellnesswny.com](mailto:admin@envisionwellnesswny.com)

Envision Wellness WNY is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.